

### Remote Learning Top Tips for Pupils

Find a place to work – the best place to work is near to an adult at home that can help you. It doesn't need to be a desk, but should be a space large enough for you to organise your books and equipment; it could be your dining table.

Use your timetable – your class teacher has sent you a timetable which outlines the work to expect each day and when in the week your live learning sessions will take place.

Get organised – use your timetable to make sure that you have everything that you need to get started on your task, pen, pencils, ruler, glue scissors etc.

Ask for help if you need it – there will always be an adult at home who can help and your teacher can help too. Please send a message if there is something that you don't understand.

Be Safe – if you are using the internet your adult will have made sure that the device you are using is secure. If you see or hear anything that worries you, tell an adult straight away.

#### Daily Routine

It is important to get into the habit of doing routine daily tasks. These will usually be an English and a Maths task daily plus at least one other task (Science, History, Geography, Computing, Technology, Music, Art etc.). Each task would last around an hour in class so there may be reading or preparation tasks or live teacher input before completing any attached worksheets.

In addition to the class work for the day sent by your child's class teacher we would also expect pupils to do the following daily:

Reading (30 minutes daily)	30 minutes daily - reading book or allocated books from Reading Planet or reading book
Spelling and Grammar (15 minutes daily)	Rec, Ks1 - Phonics activities from the Year 1 and 2 Common Exception Words on ClassDojo. KS2 - CGP Grammar books and spellings allocated by class teacher. Ways to work on spellings are in 'The Spelling at Home' poster on our website.
Mathematics (30 minutes daily)	KS2 - CGP books and Times Tables Rockstars.
Physical Activity	1 hour daily as a minimum This could be a Joe Wicks PE workout <a href="https://www.youtube.com/watch?v=ke04O2ma7eI">https://www.youtube.com/watch?v=ke04O2ma7eI</a> or activities from Active Fusion or "52 Fit" details of which are posted on the ClassDojo Main page, or an activity of your choice.

## Tickhill Estfeld Primary School



### Remote Learning Protocol

### Information for Parents and Carers

January 2021

Headteacher:	Miss D Risley
Assistant Headteacher Reception and KS1:	Mrs F Martin
Assistant Headteacher KS2:	Mrs A Painter
Chair of Governors:	Mrs A Oakden
Safeguarding Governor:	Mrs J Driver

Contact Us: Tel: 01302 744275  
Email: [admin@estfeld.doncaster.sch.uk](mailto:admin@estfeld.doncaster.sch.uk)

Please keep this leaflet for reference.

Tickhill Estfeld Primary School is committed to creating a happy and safe environment for all of our children to learn in. At the moment our pupils' learning has been disrupted by the need to control the spread of Coronavirus. We will keep in touch with our pupils daily and

### **School Absence**

At the moment we are all being extremely vigilant in trying to prevent the transmission of Covid-19.

If your child is attending school, please inform the office of any general illness as you would normally do.

If your child is not attending school, please still do inform us if they are ill so that we are aware of the reason why they may not be able to engage with live learning or complete work during that time.

Also be vigilant and inform us of the following:

- If your child has displayed the recognised symptoms of Covid-19 and is awaiting test results
- If a member of your household is displaying the recognised symptoms of Covid-19 and is awaiting test results
- If your child cannot attend school for 10 days as they have been a close contact of a confirmed case of Covid-19
- If your child cannot attend school for 10 days as they have been tested positive as a confirmed case of Covid-19

### **Engaging with Remote Learning**

It is vitally important that all pupils engage with the set tasks daily, as our learning activities are planned sequentially to build daily on prior knowledge. This applies equally to pupils who are at home and to those attending school as the child of a Key Worker.

We shall continue to deliver remote learning using ParentMail, ClassDojo and Microsoft Teams. All parents are familiar with ParentMail as its use in school is well-established. Our pupils are familiar with our remote learning platforms as they have used them throughout the Autumn term. Engaging remotely and accessing live lessons will get easier as we get more practice.

We are always here to help. If you have a concern about your child's teaching or learning, please contact us via ClassDojo, Teams or email and we will respond as soon as possible.

If your concern is of a non-teaching or serious nature school advises parents to contact us by phone or email. The school email inbox is monitored throughout the school day from 8.30am to 5.00pm and we commit to trying to make a first response within 24 hours; it is often sooner.

## **Tickhill Estfeld Primary School**

### **Protocol for Remote Home Learning**

- Pupils will be set learning activities daily by their class teacher for completion the following day.
- All pupils will engage with their class teacher in a live learning session at least twice each day.
- Activities set for remote learning will mirror as closely as possible the tasks being completed by pupils in school.
- Teachers may substitute learning activities or resources which could not be reasonably delivered at home.
- Pupils will be expected to complete and submit their learning each day, so that they are able to access the sequential lessons that build daily on prior learning.
- In Reception and Key Stage One, tasks will be set via ParentMail and ClassDojo and completed work shared with the class teacher on ClassDojo
- In Key Stage Two, tasks will be set via ParentMail and Microsoft Teams and completed work shared via ClassDojo, and Microsoft Teams.
- Feedback on home learning tasks will be given in line with the school's Feedback Policy.
- There will be two assemblies each week: whole school assembly on Monday mornings and Special Mentions assembly on Fridays.
- If your child is ill for any reason, do still report them as ill to the school office, whether working at home or attending as the child of a key Worker. If pupils are not able to engage in live learning session or complete their set work the class teacher needs to be aware of this.
- School is aware of the social and emotional impact of school partial closure on pupils and will incorporate activities into the live sessions to address this area of learning.