

How We Teach Children about Personal Safety

We will help your child to learn about how to avoid risk and stay safe. Lessons can include healthy eating, anti-bullying, e-safety, road safety, healthy relationships, drug and alcohol awareness, etc.

As part of these lessons, your child will be told what to do if they are worried or concerned about their safety.

Safeguarding Issues

Attendance - Your child's attendance is monitored daily and significant absences are investigated. Your child should attend school every day unless they are ill. Please inform the office on the first day of absence.

Behaviour - Tickhill Estfeld Primary School has clear behaviour rules that must be followed to keep everyone safe and happy. We understand that children do sometimes fall out and this will be dealt with by an adult who will listen to the children involved and help resolve the situation.

Bullying - The school takes all cases of bullying very seriously and will work with children and families to try and resolve any problems. The school has an anti-bullying policy that is available on the school website.

Health and Safety - Everyone at Tickhill Estfeld Primary School has a responsibility to keep adults and children safe within the school environment. The school has a Health and Safety Policy and maintenance procedures for keeping the school site and equipment in a safe condition. The school has fully trained first aiders to deal with any accidents in school.

E-safety - The school recognises that technology plays an important role in the education of our children and is committed to safeguarding children in the virtual world. School filters online content so that inappropriate materials cannot be accessed at school. Parents and carers should be vigilant and ensure that their children are accessing age appropriate social media platforms including the use of video games, restricting those which are not suitable for the child's age.

Concerns and Complaints

If you have any concerns about your child's wellbeing please feel confident to speak to us. Please speak to your child's teacher first. If the matter remains unresolved then please contact the Headteacher. Please contact us sooner rather than later, so that any concern you may have does not become a bigger issue.

If after speaking to the headteacher you do not feel the matter has been resolved, you can raise your concerns with the Governing Body using the school's Complaints Procedure, which is on the school website.

Tickhill Estfeld Primary School



Safeguarding Information

For Parents and Carers

Designated Safeguarding Lead: Mrs A Painter

**Deputy Designated Safeguarding Leads: Mrs L Slack
Mrs F Martin**

Chair of Governors: Mr L Reeves

Safeguarding Governor: Mrs S McGrath

ICT/e-safety lead practitioner: Mr S Roberts

Child and family support worker: Mrs K Gregory

Contact Us:

Tel: 01302 744275

Email: admin@estfeld.doncaster.sch.uk

Tickhill Estfeld Primary School is committed to creating a happy and safe environment for all of our children to learn in. We provide a safe and stimulating environment, which empowers pupils. It allows them to maximise their personal, creative and academic potential in order to become life-long learners and responsible citizens.

We do hope that you will take a look at our website and want to know more about our school. We welcome enquiries and are able to organise face-to-face visits or remote visits to school depending on the guidance in place at the time.

Our school is an exciting and vibrant place. We have many achievements we are very proud of and the health and wellbeing of our staff and pupils is our number one priority.

Safeguarding Children and Child Protection

Child Protection is an important subject. All staff receive regular training which ensures that they are able to spot signs of harm or abuse and know how to report it.

Abuse / Harm is identified in four ways:

Physical - when a child is deliberately hurt or injured.

Sexual - when a child is influenced or forced to take part in a sexual activity. This can be a physical activity or non-physical, e.g. being made to look at an inappropriate image.

Emotional - when a child is made to feel frightened worthless or unloved. It can occur through shouting, using threats or making fun of someone. It can also happen when children see others fighting or using violence.

Neglect - when a child is not being cared for adequately. It can be due to poor hygiene, poor diet, inadequate clothing, not keeping medical appointments, not coming to school regularly or being left home alone.

When a member of staff believes that a child may have suffered harm or be at risk of suffering harm, it will be recorded and reported to the Safeguarding Leads (see front cover). They will then decide what course of action to take. This could be to seek further information from the child and parents or carers, to monitor the situation or in serious cases to report the matter to Children's Services who will investigate the concern.

We advise **all** parents and carers to read our Safeguarding Policy which is available on our website.

What Parents and Carers Can Do

Parents and carers are our most important partners in helping us to keep their children safe. You should always feel confident to raise concerns about your child or inform us of anything that may affect them.

- Talk to school if you need help or support.
- Read the school policies about safety issues available on the school website*.
- Let the school know if your child has a medical condition or illness.
- Let the school know if there are any changes in your contact details, personal circumstances or childcare arrangements.

Adults in School

Entry and Exit from the school

All staff and visitors must use the main school reception to enter the school building. They must sign in on entry and sign out on exit.

Safe Recruitment

When recruiting new staff at least one member of the interview panel will have successfully completed Safer Recruitment training and will be involved throughout all stages of the recruitment and selection process.

Staff and Volunteers: Anybody who works or volunteers at our school will have had the appropriate checks carried out to ensure that they are safe to work with children. Staff will always be wearing a lanyard so that they are easily identifiable. Volunteers and visitors will always be wearing a label that is proof of their permission to be on the school site. We ask everybody in school to be confident in politely challenging anybody not wearing either a lanyard or label.

The school has a Code of Conduct which applies to all working in school and if not followed would result in disciplinary action being taken.

Allegations of abuse made against a member of staff in public duty

When an allegation is made against a member of staff, the Designated Lead must consult with the Local Authority Designated Officer (LADO), who will help to determine how the matter is to be investigated. If an allegation is made about the DSL, then this must be directed to the Chair of Governors, who will contact the LADO.

Risk Assessments and Safety on the School Site

The school site is well maintained and is expected to be kept in a tidy and clean state at all times.

Risk assessments for areas of the school are carried out regularly and any issues communicated to pupils and staff.

All members of staff are aware of their responsibilities to report health and safety concerns and defects to school equipment or the site to the caretaker or a member of senior staff immediately.

We teach pupils to report defects in school equipment and on the school site too.

We keep records of accidents and particular behaviour issues with evidence of actions taken.

Risk Assessments and Safety Away from the School Site

Before any school visit takes place, be it a local walk, day visit or residential, a thorough risk assessment is undertaken. Only when the school is confident that the venue, activities and levels of supervision are sufficient to ensure that all pupils and adults taking part in the visit will be safe, will the visit be authorised.